

JOB DESCRIPTION

Updated 28 September 2020

Job title: Trade & Economic Policy Manager, UK Steel

JOB PURPOSE

To lead UK Steel's work on trade, economics and commercial policy, assuming primary responsibility for the development and advocacy of steel sector policy issues in this area. Steel is a highly trade-intensive product and with the UK's trading powers and relationships set to fundamentally change at the end of the year, this new role will be an important and challenging one of fundamental importance to the future of the sector.

KEY RESPONSIBILITIES

- The development and advocacy of UK Steel policy positions in relation to trade, tax, investment, infrastructure and the wider business environment. This will include working on subjects as diverse as FTA priorities, trade remedies, business rates, transport and infrastructure investment, and the public procurement of steel
- Production of high quality written material including, briefing papers, consultation responses, in-depth policy reports, website content and press releases. This will include both qualitative and quantitative research, with a particular emphasis on the latter
- In particular this role, working in conjunction with the Director of Policy and External Affairs, will provide the economic and statistical analysis to support UK Steel aims and objectives. This will include topics like: the economic value of the sector, the importance of steel to manufacturing supply chains, supply and demand market forecasts, import and export flow analysis, and much more
- Act as the principal contact with relevant government departments and agencies and industrial stakeholders, building upon existing and developing new relationships
- Engage with member companies to gather economic and statistical intelligence, gaining and in-depth understanding of steel companies concerns, to support the organisation's policy work
- Management of the UK Steel Trade and Commercial Committees.

PERSON SPECIFICATION

Experience

- Experience of working in a related policy role in industry, covering trade and/or economics is hugely advantageous. However, applications will also be welcomed from those with sufficient transferrable skills from others roles in industry, government or elsewhere.

Knowledge

- Essential: A good level of knowledge in at least one of the following policy/regulatory areas: international trade, tax, economics, industrial/manufacturing, infrastructure, business environment
- Essential: Demonstrable understanding of policy development within the UK and the parliamentary processes
- Advantageous: Knowledge of the steel sector and/or the manufacturing sector, would be useful, but is not essential. However, it is important to have a good understanding of the key business concerns and demands placed upon employers.

Skills and attributes:

- Excellent written and verbal communications skills
- Qualitative and quantitative analytical skills are of paramount importance to this role. A good level of proficiency in Microsoft Excel is of particular importance
- Economic analysis and forecasting skills are of particular value although not essential
- A self-starter with an ability to work with minimal guidance and supervision. The role will provide the individual with considerable autonomy and it essential that this is used in a proactive manner to develop the policy dossiers and maximise results for the steel industry
- Strong advocacy skills – possibly gained through representation experience
- Ability to engage with UK Steel members; work effectively with a wide range of colleagues as well as individually, and without close supervision.

Other Information

London based (SW1H), but you will be required to travel on a regular basis in the UK and have occasional trips outside of the UK. Hours are 37.5 hours per week: 9am – 5:30pm. However, on both issues, we believe in flexibility.

Benefits

- Excellent contributory pension scheme
- Season ticket loan
- Five weeks' paid holiday a year

For further information about this role contact:

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About UK Steel

UK Steel, a division of Make UK, is the sector association for the UK steel industry. It represents all the country's steelmakers and a large number of downstream steel processors. We are a small, friendly and focused team. UK Steel values a diverse workforce and welcomes applications from all sections of the community.